

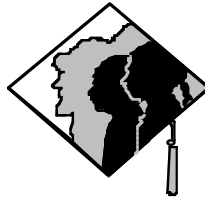
2016 Best Practices Conference on School Operations, Finance, and Business Leadership

Sponsored by

*New Hampshire School
Administrators Association (NHSAA)*

and

*New Hampshire Association of
School Business Officials (NHASBO)*



Monday and Tuesday

October 31 and November 1, 2016

**Grappone Conference Center
Concord, NH**

**See inside for daily agenda and
conference registration form**

**2016 Best Practices Conference on
School Operations, Finance, and Business Leadership**

Monday, October 31, 2016

Agenda

- 8:00-8:30 *Registration & Coffee – Visit with Exhibitors*
- 8:30-8:45 *Welcome, Review of Program, and Introduction of Exhibitors*
 ~ *Dr. Carl Ladd, Executive Director, NHSAA*
- 8:45-10:15 *General Session – Salons A & B*
Tech Frights: Creeping Liability and Responsibility
 ~ *Craig Peterson, President and Founder, Mainstream Technologies*
 The broadening scope of computers, the risks involved and how we can protect our students and their personal information.
- 10:15-10:35 *Refreshment Break – Visit with Exhibitors*
- 10:35-11:35 *Concurrent Session A*
 Choose from 5 concurrent sessions – see facing page
- 11:45-12:45 *Concurrent Session B*
 Choose from 5 concurrent sessions – see facing page
- 12:45-1:45 *Lunch – Salons A & B – Visit with Exhibitors*
- 1:45-2:45 *General Session 3 – Salons A & B*
Update on Federal Laws, Rules, and Programs
 ~ *Noelle Ellerson, Associate Executive Director, Policy & Advocacy, AASA*
 An overview of the impact of federal legislation, policy, and the budget on public education.
- 2:45-3:00 *Audience Discussion and Q&A*
- 3:00 *Raffle & Adjournment*

Monday, October 31, 2016

	Concurrent Session A 10:35-11:35	Concurrent Session B 11:45-12:45
<i>Capital</i>	<p>1. The Future of School Building Aid ~ Amy Clark, Civil Engineer, Administrator, School Safety & Facility Management Bureau, NH DOE This session will discuss the changes in New Hampshire's school building aid program, the application process, and the viability of school building aid.</p>	<p>6. Federal Education Grants 101 ~ Caitlin Davis, Internal Auditor, and Matthew Welch, Accountant, NH DOE New Hampshire Department of Education will be providing updates on the fiscal changes of new Every Student Succeeds Act as well as current education grant management Do's and Don'ts.</p>
<i>Concord</i>	<p>2. Demystifying Employer Contribution Rates ~ Jack Dianis, Director of Finance, and Marty Karlon, Public Information Officer, NH Retirement System NHRS will explain the background behind how employer contribution rates are developed and the long-term impact that demographics and local employment hiring trends have on employer contributions.</p>	<p>7. Energy Market Basics ~ Charlie Agnew, Business Development & Account Manager, Competitive Energy Services, LLC This session will provide fundamental market intelligence on relevant energy commodities including cost trends, market drivers, and insight on regional changes coming down the pipeline. Specific attention will be paid to natural gas and power markets, oil, and propane.</p>
<i>Merrimack</i>	<p>3. ACA Update ~ Dave Law, Benefits & Coverage Counsel, and Darlene Simmons, Member Relations Advisor, HealthTrust HealthTrust Staff will provide an update on recent legislative/regulatory changes, IRS guidance on Opt-Out provisions, and review Employer Shared Responsibility rules and IRS Reporting timelines for 2016.</p>	<p>8. What's new and currently going on in school meal programs ~Jeanne Pierce, Director School Nutrition, Exeter Region Cooperative School District This session will update you on the current state of the meal program, what's happening at a state and federal level and lastly what's going on within the school nutrition world.</p>
<i>Pierce</i>	<p>4. The Pot's Boiling: How to avoid getting cooked by computers, networks and responsibility ~ Craig Peterson, President and Founder, Mainstream Technologies An extension of the keynote address, this presentation will provide an in-depth conversation about the use of computers and minimalizing the risks and liabilities involved.</p>	<p>9. Get the Best Out of Your Audit ~ Sheryl Pratt, Director, Plodzick & Sanderson The assessment of risk of a school district's finances will be discussed including guidance on the development of a risk assessment policy and set of procedures that can be used by management and the school board.</p>
<i>Salon C Back</i>	<p>5. Harassment in the Workplace ~ Monica Panait, Sr. Risk Management Consultant, and Sandy Burroughs, Risk Management Consultant, Primex This program takes a look at the issue of harassment in the workplace from an "employee to employee" perspective. Attendees will leave this program with a clear understanding of the impacts of harassment and the importance of creating a workplace environment that does not allow harassment to occur.</p>	<p>10. Health Care Consumerism: A Closer Look at FSAs, HRSs and HSAs ~ Bill Stuart, Director of Strategies & Compliance, Benefit Strategies, and Joanne Trainor & Jana Dalton, Group Relations Specialists, SchoolCare. Taking care of your health care options.</p>

**2016 Best Practices Conference on
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Tuesday, November 1, 2016

Agenda

- 8:00-8:30 *Registration & Coffee – Visit with Exhibitors*
- 8:30-8:45 *Welcome, Review of Program, and Introduction of Exhibitors*
 ~ Dr. Carl Ladd, Executive Director, NHSAA
- 8:45-10:15 **General Session 1 – Salons A & B**
Title IX and Transgender Students: A Case Law Review
 ~ Attorneys Dean Eggert & Alison Minutelli, Wadleigh, Starr & Peters, P.L.L.C.
 The legal question as to whether Title IX extends its protection to gender identity has resulted in disparate decisions across the nation. This seminar will seek to explain the state of the law, and provide advice to school business officials on how to address the federal guidance on Title IX.
- 10:15-10:35 *Refreshment Break – Visit with Exhibitors*
- 10:35-11:35 **Concurrent Session A**
 Choose from 5 concurrent sessions – see facing page
- 11:45-12:45 **Concurrent Session B**
 Choose from 4 concurrent sessions – see facing page
- 12:45-1:45 *Lunch – Salons A & B – Visit with Exhibitors*
- 1:45-3:00 **General Session 2 – Salons A & B**
Tax Rate Setting and the Process for 2016
 ~ Stephan Hamilton, Director of Municipal and Property Division, NH Department of Revenue Administration
 An update on the tax rate setting, new services, and information and resources for school warrant preparation.
- 3:00-3:15 *Raffle & Adjournment*

Tuesday, November 1, 2016

	Concurrent Session A 10:35-11:35	Concurrent Session B 11:45-12:45
<i>Capital</i>	<p>11. Federal Education Grants 101 ~ Caitlin Davis, Internal Auditor, and Matthew Welch, Accountant, NH DOE New Hampshire Department of Education will be providing updates on the fiscal changes of the new Every Student Succeeds Act as well as current education grant management Do's and Don'ts.</p>	
<i>Concord</i>	<p>12. Sustainability For Education ~ Charlie Agnew, Business Development & Account Manager, Competitive Energy Services, LLC This session will provide background on how renewable resources currently compete in power and heating fuel markets in New England, as well as to highlight the key drivers of change for the future.</p>	<p>16. Demystifying Employer Contribution Rates ~ Jack Dianis, Director of Finance, and Marty Karlon, Public Information Officer, NH Retirement System NHRS will explain the background behind how employer contribution rates are developed and the long-term impact that demographics and local employment hiring trends have on employer contributions.</p>
<i>Merrimack</i>	<p>13. What's new and currently going on in school meal programs ~Jeanne Pierce, Director School Nutrition, Exeter Region Cooperative School District This session will update you on the current state of the meal program, what's happening at a state and federal level and lastly what's going on within the school nutrition world.</p>	<p>17. ACA Update ~ Dave Law, Benefits and Coverage Counsel, & Darlene Simmons, Member Relations Advisor, HealthTrust HealthTrust Staff will provide an update on recent legislative/regulatory changes, IRS guidance on Opt-Out provisions, and review Employer Shared Responsibility rules and IRS Reporting timelines for 2016.</p>
<i>Pierce</i>	<p>14. Get the Best Out of Your Audit ~ Sheryl Pratt, Director, Plodzick & Sanderson The assessment of risk of a school district's finances will be discussed including guidance on the development of a risk assessment policy and set of procedures that can be used by management and the school board.</p>	<p>18. The Future of School Building Aid ~ Amy Clark, Civil Engineer, Administrator, School Safety & Facility Management Bureau, NH DOE This session will discuss the changes in New Hampshire's school building aid program, the application process, and the viability of school building aid.</p>
<i>Salon C Back</i>	<p>15. Health Care Consumerism: A Closer Look at FSAs, HRSs and HSAs ~ Bill Stuart, Director of Strategies & Compliance, Benefit Strategies, and Joanne Trainor & Jana Dalton, Group Relations Specialists, SchoolCare. Taking care of your health care options.</p>	<p>19. Harassment in the Workplace ~ Monica Panait, Sr. Risk Management Consultant, and Sandy Burroughs, Risk Management Consultant, Primex This program takes a look at the issue of harassment in the workplace from an "employee to employee" perspective. Attendees will leave this program with a clear understanding of the impacts of harassment and the importance of creating a workplace environment that does not allow harassment to occur.</p>

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General Session Speakers

Dean Eggert – Wadleigh, Starr & Peters, P.L.L.C.

Noelle Ellerson – American Association of School Administrators (AASA)

Stephan Hamilton – NH Department of Revenue Administration

Alison Minutelli – Wadleigh, Starr & Peters, P.L.L.C.

Craig Peterson – Mainstream Technologies

Concurrent Session Speakers

Charlie Agnew – Competitive Energy Services, LLC

Sandy Burroughs – Primex³

Amy Clark – NH Department of Education

Jana Dalton – SchoolCare

Caitlin Davis – NH Department of Education

Jack Dianis – NH Retirement System

Marty Karlon – NH Retirement System

Dave Law – HealthTrust

Monica Panait – Primex³

Jeanne Pierce – Exeter Regional Cooperative School District

Sheryl Pratt – Plodzik & Sanderson

Darlene Simmons – HealthTrust

Bill Stuart – SchoolCare

Joanne Trainor – SchoolCare

Matt Welch – NH Department of Education

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Conference Registration



Please Note:

- Please use one registration form for each person attending (copy form as needed).
- Registration fees include lunch and access to all sessions.
- Registration fees are non-refundable and subject to regular billing unless **written** cancellation is received at least 7 days prior to the event.
- Season Tickets will be applied at time of billing. All other registrations must be accompanied by a check payable to NHSAA or a purchase order from your district.
- Register by fax at 603-225-3225 or online at **www.nhsaa.org**
- Scan this QR code with your smart phone to go directly to **www.nhsaa.org**

I will attend: _____ Monday _____ Tuesday

Cost: \$150.00 per person/per day or \$280.00 per person/two days

_____ Check enclosed (payable to NHSAA)

_____ I will use the NHSAA Season Ticket

_____ Please bill my school district/SAU

Name: _____

District/SAU#: _____

Position: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

Please copy this form and return it with your check or purchase order to:

NHSAA

46 Donovan Street, Suite 3

Concord, NH 03301

Phone: 603-225-3230 ~ Fax: 603-225-3225

NHSAA

46 Donovan Street, Suite 3
Concord, NH 03301

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